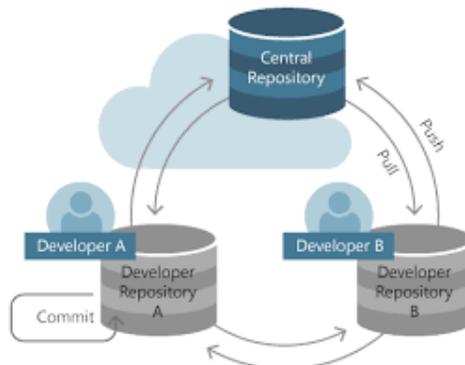


Source Code Ownership & Management



Revision History

Date	Initials	Comments
14/11/2018	KDA	Initial release

Reference

Revision History	2
Reference	3
Preliminary	4
Definitions	4
Ownership.....	5
Repositories.....	5
Supply of Code	5

Preliminary

This document describes the ownership, management and storage of any code developed/written by AT Controls Pty Ltd.

Definitions

ATC	AT Controls Pty Ltd
Archive Status	The time at which ATC considers the code can be archived into storage. This is deemed to be the case after 12 months of no activity on that code
Developer	Any programmer of the ATC programming team or ATC managed sub-contractor
Distributable	The packaged version of the developed code in whatever platform the code source is developed in, to allow distribution e.g. AMX creates a .AXW compressed file of all code for distribution
GIT	GIT is a version-control system for tracking changes in computer files and coordinating work on those files among multiple people. It is primarily used for source-code management in software development, but it can be used to keep track of changes in any set of files
Owner	There are two basic forms of ownership: 1) Where a company or individual has engaged ATC to develop/write code, that company or individual is regarded as the owner 2) Where ATC has developed a "product", ATC retains ownership
Licensing	ATC may license a project or product on either a Perpetual or Annuity basis. All details of any licensing will be disclosed at all times Perpetual: A once off payment for a license for the life of the product/project Annuity: An ongoing annual payment for a license of a product, project or service
Product	Sometimes referred to as "Software as a Product" is specifically designed and developed code that performs a function for a specific outcome
Project	All developed and written code including UI and configuration files for a defined job
Repository	The storage location of the version control for all code of a given project or product

Ownership

ATC provides two forms of ownership:

1) Where ATC develops/writes code for a company or individual of a specific project with a defined scope the owner of the code is the company or individual who engaged ATC to develop/write it.

Most of this work, while often similar in nature, is bespoke to the given project and ATC does not own this code. ATC will never release this code to another company or individual unless written authorisation is provided by the owner of the code allowing ATC to do so.

ATC reserves the right to utilise development concepts used in any project for it's own purposes in other projects or products, unless a commercial agreement preventing such action is entered into.

2) Where ATC has developed a product or service, ATC retains ownership. This code is never distributed to a company or individual.

Repositories

ATC manages all code through a GIT version control system.

As of March 2014, this is the Atlassian Bitbucket code hosting service.

All code developed/written by ATC is pushed to this server and managed throughout it's life cycle in this manner. Refer also to "Supply of Code".

ATC regularly reviews the software on the GIT server and once it enters archive status it is removed from the GIT server and transferred to our office storage system. (currently Microsoft Office 365 Sharepoint).

A company or individual can request access to the repository/s managed by ATC. ATC will charge a nominal fee for administration and ongoing costs of this service.

A company or individual can request ATC to manage the developed code on a GIT server managed or owned by them. ATC will in this event require user access (min 4 users) to that server and will manage the code on that server as well as it's own GIT server. ATC will charge a nominal fee for administration of this method.

Supply of Code

When the ownership of the code is a company or individual as defined in "Ownership", ATC will supply the distributable version of a project or product to the owner once the commercial conditions of the project have been met. The commercial conditions are that the project or product has been completed, delivered as per the project scope, approved by the owner as completed and full payment of the project has been received by ATC.

Where the ownership of the code is ATC, the code is not supplied to a company or individual under any circumstances.